



BIDDING DOCUMENT

PROCUREMENT OF GOODS UNDER THE
NATIONAL COMPETITIVE BIDDING

Invitation for Bid for

Supply & Delivery of Gusseted Black Colour Poly Bags

CRI/2026/NCB/38



Coconut Research Institute of Sri Lanka

Issued to: -

Receipt Number

Date :

Signature of Issuing Officer

VOLUME II

- Section II. Bidding Data Sheet (BDS)

- Section III. Evaluation & Qualification Criteria

- Section IV. Bidding Forms

- Section V. Schedule of Requirements

- Section VII. Contract Data

Section II

Bidding Data Sheet (BDS)

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

ITB Clause Reference	A. General
ITB 1.1	The Purchaser is: Coconut Research Institute of Sri Lanka
ITB 1.1	The name and identification number of the Contract are: CRI/2026/NCB/38 The number, identification and names of the lots comprising this procurement are: Invitation for bid for Supply & Delivery of Gusseted Black Colour Poly Bags
ITB 2.1	The source of funding is: Estate Generated funds
ITB 4.4¹	Foreign bidders <i>are allowed to participate in bidding. Allowed through local agents</i>
	B. Contents of Bidding Documents
ITB 7.1	For <u>Clarification of bid purposes</u> only, the Purchaser's address is: Attention: The Director Address: Coconut Research Institute of Sri Lanka, Bandirippuwa Estate, Lunuwila 61150, Sri Lanka Telephone: 94 (0)31-2255300 Fax number: 94 (0)31-2257391 Electronic mail address: director@cri.gov.lk
	C. Preparation of Bids
ITB 11.1	<u>The bidder should submit the following additional documents:</u> 1. Valid certificate of registration obtained from the Registrar of Public Contracts, as prescribed in Public Contract Act, No. 3 of 1987, if the contract exceeds five Million rupees.

	2. Last 3 years' experience in supply of Poly Bags/ similar type items with names of institution, division, contact person and telephone numbers should be provided. (Providing wrong/unnecessary information may be a reason for the rejection of the bid)
	Bid document should be arranged in the following order by the Supplier. <ol style="list-style-type: none"> a. Copy of Certificate of Incorporation b. Valid certificate of registration obtained from the Registrar of Public Contracts c. Bid submission form d. Bid Security e. Duly completed Delivery Schedule - <i>When specify "Required period of the supply" Bidder should consider time needed for prior approvals for importation, clearance etc.</i> f. Duly completed Technical Specifications g. Duly completed Price schedule h. A sample of five (05) poly bags should be attached to the quotation
ITB 18.1 (b)	After sales service is: "not required"
ITB 19.1²	The bid shall be valid until: 05.08.2026
ITB 20.2	Bid shall include "Bid Security" using the form included in Section IV Bidding Forms. The amount of the Bid Security shall be: Rs. 125,000.00 <i>The validity period of the bid security shall be until: 03.09.2026</i>
	D. Submission and Opening of Bids
ITB 22. 1 (a)	Completed set of bids or parcel should be sealed and submitted in duplicate separately and should be posted under registered cover or placed in the Bid box kept in the following address.
ITB 22.2 (c)	The inner and outer envelopes shall bear the following identification marks: Invitation for bid for "Supply & Delivery of Gusseted Black Colour Poly Bags"
ITB 23.1	For bid submission purposes, the Purchaser's address is: Attention: The Chairman, Departmental Procurement Committee Address: Coconut Research Institute of Sri Lanka, Bandirippuwa Estate, Lunuwila 61150, Sri Lanka

	<p>The deadline for the submission of bids is:</p> <p>Date: 20.05.2026 Time: 01.00 p. m.</p>
ITB 26.1	<p>The bid opening shall take place at:</p> <p>Address: Head Office, Coconut Research Institute of Sri Lanka, Bandirippuwa, Lunuwila 61150, Sri Lanka</p> <p>Date: 20.05.2026</p> <p>Time: 01.00 p. m.</p>
	E. Evaluation and Comparison of Bids
ITB 35.5	<p>Bidders <i>“shall not”</i> be allowed to quote for one or more lots. Alternative bids shall not be considered according to the ITB 13</p>

Section III

Evaluation and Qualification Criteria

This Section complements the Instructions to Bidders. It contains the criteria that the Purchaser uses to evaluate a bid and determine whether a Bidder has the required qualifications. No other criteria shall be used.

Evaluation criteria

The purchases evaluation of a bid may take into account, in addition to the bid price in accordingly with ITB clause 14.1 or more of the factors

1. Delivery period
2. Quality & Price
3. Performance over and above minimum specification
4. Experience & qualification

Post qualification criteria

1. Past experience in supply of Poly Bags/ similar type of items in Sri Lanka over the period of last 3 years
2. Should be able to supply within 45 days when initiated by this office.

Inspections and Tests

The following inspections and tests shall be performed:

- a) The items Supplied is in accordance with the entire requirement in the Technical Specifications.

- b) The supplier should agree that each load of polybag supplied shall be randomly sampled and analyzed at the laboratory of Industrial Technical Institute.
- c) If those do not meet the standard levels of specification supplier should agree to receive all consignment back.
- d) The sample testing charges should be deducted by the final payment of the supplier.

List of Goods and Delivery Schedule

Black Color Poly Bags should be delivered by the supplier to the location mentioned below.

Line Item No	Description of Goods	Locations	Qty Nos	Delivery Date	
				Expected Delivery Period	Bidders offered Delivery date [to be provided by the bidder]
1	Gusseted Black Poly Bags	Bandirippuwa Research Centre, Lunuwila	35,000	Within 30 days	
2	Gusseted Black Poly Bags	Rathmalagara Research, Panirendawa, Madampe (NWP)	15,000	Within 30 days	
3	Gusseted Black Poly Bags	Makandura Research Centre, Makandura, Gonawila (NWP)	15,000	Within 30 days	
4	Gusseted Black Poly Bags	Walpita Research Centre, Walpita Watta, Walpita. (WP)	15,000	Within 30 days	
5	Gusseted Black Poly Bags	Thabbowa Research Center, Nattandiya, (NWP)	25,000	Within 30 days	
6	Gusseted Black Poly Bags	Middeniya Research Centre, Murungasyaya, Middeniya	15,000	Within 30 days	
7	Gusseted Black Poly Bags	Pallama Genetic Resource Centre, Magurankadawala, Pallama	20,000	Within 30 days	
TOTAL			140,000		

**TECHNICAL SPECIFICATIONS
& PRICE SCHEDULE**

FOR

SUPPLY & DELIVERY

OF

GUSSETED BLACK COLOUR POLY BAGS

**TECHNICAL SPECIFICATIONS
GUSSETED BLACK COLOUR POLY BAGS**

The bidder shall fill the columns 4 and 5. Failure to provide the information requested in the columns 4 and 5 may be a reason for the rejection of the bid. Supplier should certify the information provided here by a company seal with a signature of an authorized officer.

(1)	(2)	(3)	(4)	(5)	(6)
Line Item No	Description	<i>Technical Specifications and Standards</i>			
		<i>Purchaser's Requirements</i>		<i>Bidder's Offer</i>	
1.	General	Details	Yes(Y) / No(N)	Details of Bidder's offer	Remarks
		a. Gusseted Black Poly Bags- UV resistant black polyethylene, should be made out of <i>durable polythene material.</i> (UV stabilization – ≥ 18 months out door exposure life) Attach test report			
		b. Gauge 600. (Test Method – SLS 1305: 2007)			
		c. Height 40 cm, Width 25 cm, Gusset 15 cm,			
		d. Place three small punches each side at the bottom,			
		e. Print “CRI” with capital letters on each side – letter size 8 cm height. Thickness 10mm, Colour yellow.			
		f. Tearing strength of the material should not be less than 100 kN/m. (Test Method – ASTM F 1004)			
		g. Strength of the seal should be 2.2 kN/m. (Test Method – ASTM F 88)			
		h. Place the trade mark of the supplier at the bottom of each bag.			

Contract Data

The following Contract Data shall supplement and / or amend the Conditions of Contract

CC 1.1(i)	The Purchaser is: Coconut Research Institute of Sri Lanka
CC 1.1 (m)	The Project Site(s)/Final Destination(s) is/are: As per the delivery schedule
CC 8.1	For <u>notices</u> , the Purchaser's address shall be: Attention: The Director, Coconut Research Institute of Sri Lanka, Address: Bandirippuwa, Lunuwila 61150, Sri Lanka Telephone: +94 (31) 2255300 Facsimile number: +94 (0)31-2257391 Electronic mail address: director@cri.gov.lk
CC 12.1	Details of Shipping and other Documents to be furnished by the Supplier are. Director, Coconut Research Institute Phone: +94 (0)31-2255300 Fax: +94 (0)31-2257391
CC 15.1	<i>Sample provision [Select appropriately]</i> CC 15.1— The method and conditions of payment to be made to the Supplier under this Contract shall be as follows: A: For Goods offered within Sri Lanka Payment shall be made in Sri Lanka Rupees within thirty (30) days of presentation of claim supported by a certificate from the Purchaser declaring that the Goods have been delivered and that all other contracted Services have been performed.
CC 17.1	Shall provide a performance security of ten percent (10% of the contract price) From any commercial bank in Sri Lanka. The performance bond will not be released to the bidder until the completion of purchase on this procurement. (The validity period should be 28 days after the date of delivery.)
CC 25.1	The Inspections and tests shall be according to the clauses (a), (b), (c) and (d) as given in page 41
CC 25.2	The Inspections and tests shall be conducted at: Industrial Technical Institute
CC 26.1	The liquidated damage shall be: 0.05 % of the contract value per day

CC 26.1	The maximum amount of liquidated damages shall be: 10%
	Fluctuation of foreign exchange rate within the bid validity period will not be considered. Any other conditions of the bidder regarding this procurement will not be accepted.