



BIDDING DOCUMENT

PROCUREMENT OF GOODS UNDER THE NATIONAL COMPETITIVE BIDDING

Invitation for Bid for Supply & Delivery of 4WD Tractor

CRI/2026/NCB/89

DUPLICATE



Coconut Research Institute of Sri Lanka

Issued to: -

Receipt Number

Date :

Signature of Issuing Officer

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Section II

Bidding Data Sheet (BDS)

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

ITB Clause Reference	A. General
ITB 1.1	The Purchaser is: Coconut Research Institute of Sri Lanka
ITB 1.1	The name and identification number of the Contract are: CRI/2026/NCB/89 The number, identification and names of the lots comprising this procurement are: Invitation for bid for Supply & Delivery of 4WD Tractor
ITB 2.1	The source of funding is: Estate Generated funds
ITB 4.4 ¹	Foreign bidders <i>are allowed to participate in bidding. Allowed through local agents</i>
	B. Contents of Bidding Documents
ITB 7.1	For <u>Clarification of bid purposes</u> only, the Purchaser's address is: Attention: The Director Address: Coconut Research Institute of Sri Lanka, Bandirippuwa Estate, Lunuwila 61150, Sri Lanka Telephone: 94 (0)31-2255300 Fax number: 94 (0)31-2257391 Electronic mail address: director@cri.gov.lk
	C. Preparation of Bids
ITB 11.1	<u>The bidder should submit the following additional documents:</u> 1. Valid certificate of registration obtained from the Registrar of Public Contracts, as prescribed in <u>Public Contract Act</u>, No. 3 of 1987, if the contract exceeds five Million rupees.

	Bid document should be arranged in the following order by the Supplier. - Copy of Certificate of Incorporation - Valid certificate of registration obtained from the Registrar of Public Contracts - Bid submission form - Bid Security - Duly completed Delivery Schedule - <i>When specify "Required period of the supply" Bidder should consider time needed for prior approvals for importation, clearance etc.</i> - Duly completed Technical Specifications - Duly completed Price schedule - A copy of the Technical Specifications provided in the manufacturer's catalogue - Company Profile (Details of Technical Staff, Workshop Facilities etc.) (If 18% VAT is applicable) Any bidder is not registered for VAT, a letter from the commissioner of Inland Revenue Department certifying that the company has not been registered for VAT should be submitted. Use attached checklist to verify whether you fulfill all requirements to qualify for the award of the tender. <i>**Failure to provide above information may be a reason for the rejection of the bid</i>
ITB 18.1 (b)	After sales service is: <i>"required"</i>
ITB 19.1²	The bid shall be validity until: 27.01.2027
ITB 20.2	Bid shall include "Bid Security" using the form included in Section IV Bidding Forms. The amount of the Bid Security shall be: <i>Rs. 280,000.00</i> <i>The validity period of the bid security shall be until 25.02.2027</i>
	D. Submission and Opening of Bids
ITB 22. 1 (a)	Completed set of bids or parcel should be sealed and submitted in duplicate separately and should be posted under registered cover or placed in the Bid box kept in the following address.
ITB 22.2 I	The inner and outer envelopes shall bear the following identification marks: Invitation for bid for "Supply & Delivery of 4WD Tractor"

ITB 23.1	For bid submission purposes, the Purchaser's address is: Attention: The Chairman, Departmental Procurement Committee Address: Coconut Research Institute of Sri Lanka, Bandirippuwa Estate, Lunuwila 61150, Sri Lanka The deadline for the submission of bids is: Date: 28.10.2026 Time: 01.00 p. m.
ITB 26.1	The bid opening shall take place at: Address: Head Office, Establishment Unit, Coconut Research Institute, Bandirippuwa, Lunuwila 61150, Sri Lanka Date: 28.10.2026 Time: 01.00 p. m.
	E. Evaluation and Comparison of Bids
ITB 35.5	Bidders shall be allowed to quote for one or more lots. Alternative bids shall not be considered according to the ITB 13

Section III

Evaluation and Qualification Criteria

This Section complements the Instructions to Bidders. It contains the criteria that the Purchaser uses to evaluate a bid and determine whether a Bidder has the required qualifications. No other criteria shall be used.

Evaluation criteria

1. Delivery period
2. Performance over and above minimum specification
3. Experience & qualification

Qualification

1. Bidders should be manufactures or their accredited local Agents in Sri Lanka
2. Repair, Service and spare parts facility should be to supply in Island wide.
3. Should be able to supply Brand New 4 Wheel Tractor according to the specifications annexed to this document.

Post qualification criteria

1. Bidders should be Registered Manufactures or their Accredited local Agents in Sri Lanka
2. Financial capability to supply goods
- 3 Past experience in supply Tractors

Inspections and Tests

The following inspections and tests shall be performed:

- a) The Vehicle Supplied is in accordance with the all items in the Technical Specifications
- b) Running and Functioning Test of the Vehicle

Section IV

Bidding Forms

Table of Forms

- Bid submission form
- Bid Guarantee
- Non-collusion Declaration
- Manufacturer's Authorization Letter

Section V

- Delivery Schedule
- Technical specifications / Price schedule

DELIVERY SCHEDULE FOR BRAND NEW 4 WD TRACTOR

Line Item No	Description of Goods	Qty	Unit	Final (Project Site) Destination as specified in BDS	Required Delivery Period
01.	Brand New 4 WD Tractor	01	No	Should be delivered to Coconut Research Institute, Ratmalagara R.C., Panirendawa, Madampe (NWP)	30 Days
02		01	No	Should be delivered to Coconut Research Institute, Ambakelle G.R.C., Ambakelle, Pallama.	
03		01	No	Should be delivered to Coconut Research Institute, Makandura R.C., Makandura, Gonawila (NWP)	
04		01	No	Should be delivered to Coconut Research Institute, Poththukulama R.C., Poththukulama, Pallama (NWP)	

Signature with Company seal.....

Date.....

**TECHNICAL SPECIFICATIONS,
PRICE SCHEDULE & *DELIVERY* SCHEDULE
FOR SUPPLY
OF
4WD TRACTORS**

**TECHNICAL SPECIFICATIONS
SUPPLY & DELIVERY OF 4WD TRACTORS**

The bidder shall fill the columns 4 and 5. Failure to provide the information requested in the columns 4 and 5 may be a reason for the rejection of the bid. Supplier should certify the information provided here by a company seal with a signature of an authorized officer.

(1)	(2)	(3)	(4)	(5)	(6)
Line Item No	Description	<i>Technical Specifications and Standards</i>			
		<i>Purchaser's Requirements</i>	<i>Bidder's Offer</i>		
1.	General	Details	Yes(Y) / No(N)	Details of Bidder's offer	Remarks
		1.1 Powered by Direct Injection diesel engine			
		1.2 Vehicle to be supplied in fully assembled condition			
		1.3 Tractors provided are brand-new and unused			
		1.4 Should be manufactured in the year 2025 or 2026.			
		1.5 Running hour meter			
2.	Engine	2.1 In line direct injection 3 Cylinder diesel Engine			
		2.2 Engine capacity – Approx. 2500CC			
		2.3 Water Cooled.			
		2.4 Direct Injection Diesel pump.			
		2.5 Capacity cubic inches – minimum 2.5 Ltr			

		Details	Yes(Y) / No(N)	Details of Bidder's offer	Remarks
		2.6 Air cleaner – (oil bath model)			
		2.7 Bore diameter (please specify)			
		2.8 Fuel injection (please specify)			
		2.9 Engin power Minimum 45.0hp - 2250rpm			
		2.10 PTO Power (40 -50 hp)			
3.	Transmission System	3.1 Synchro Shuttle			
4.	Steering	4.1 Power Steering			
5.	Brakes	5.1 Dry Disc brakes			
		5.2 Mechanical Parking Brakes			
	Clutch	5.3 Dual clutch mechanical			
6.	PTO System	6.1 Reverse PTO			
7.	Wheels	7.1 Front Wheels – Please specify			
		7.2 Rear wheels – Please specify			

Line Item No	Description	Details	Yes(Y) / No(N)	Details of Bidder's offer	Remarks
8.	Suspension	8.1 Driver seat with coil spring			
9.	Capacity	9.1 Fuel tank Capacity 40-50 liters			
		9.2 Crank case 5-10 liters			
		9.3 Hydraulic system 30-40 liters			
10.	Electrical system	10.1 Electric starting			
		10.2 Electric horn set			
		10.3 Batteries 12-volt 85Ah			
		10.4 Alternator / Please specify.			
		10.5 Head lamps 2			
		10.6 Side, tail reverse and stop-lams.			

		Details	Yes(Y) / No(N)	Details of Bidder's offer	Remarks
		10.7 Warning lights/indication			
		10.8 Work lamp			
		10.10 Side mirrors			
11.	Tools	11.1 Wheel bracer.			
		11.2 Grease gun			
		11.3 Tools Box			
12.	Manuals	12.1 Copy of spare parts manual for each unit			
		12.2 Copy of workshop manual for each unit			
		12.3 Copy of maintenance manual for each unit (all manuals to be English Language)			
13.	Color	13.1 please specify			
14.	Warranty Requirement	14.1 Minimum Warranty certificate against premature Working hours 1200 or one year which ever in coming first			
15.	Servicing	15.1 pl. mention number of free services within the warranty period			

		Details	Yes(Y) / No(N)	Details of Bidder's offer	Remarks
		15.2 Island wide on-site servicing facility should be available.			
		15.3 Number of free services per year Please specify			
		15.4 There should be established Fully equipped workshop facilities and trained engineers to provide the after sales service.			
16.	Availability of Spare Parts	16.1 Spare Parts should be available for a period <u>not less than 10 years</u> from the date of purchase (indicate the availability)			
17.	Repair Facility	17.1 Indicate the availability of Island wide repair facility			
18.	Registration	18.1 Vehicles should conform to the motor Traffic Act and FMRC Sri Lanka and be registered by the Supplier and registration plates fitted in accordance with to MTA of the SL			
19	Experience	19.1 Should be a supplier engaged in tractor sales for the past 10 years.			

		19.2 The supplier should have sold at least 25 tractors in one year in the last 10 years.			
		19.3 The bid should be accompanied by a sales list of the tractor for the last 05 years, along with the names of the institute and copies of purchase orders. (Providing wrong/unnecessary information may be a reason for the rejection of the bid)			
20	Operator Safety / Protection features	Should be available / Pl specify			
21	Basic Maintenance & operator Training	On site training should be available			
22	Should be delivered to	Ambakelle G.R.C., Ambakelle, Pallama (NWP)			
		Ratmalagara R.C., Panirendawa, Madampe (NWP)			
		Makandura R.C., Makandura, Gonawila (NWP)			
		Poththukulama R.C., Poththukulama, Pallama (NWP)			

Date

Signature of the Bidder with company Seal.....

Section VII

Contract Data

The following Contract Data shall supplement and / or amend the Conditions of Contract whenever there is a conflict, the provisions herein shall prevail over those in the CC.

CC 1.1(i)	The Purchaser is: Coconut Research Institute of Sri Lanka		
CC 1.1 (m)	The Project Site(s)/Final Destination(s) is/are:		
	Line No	Locations	Contact Numbers
	1	Ambakelle G.R.C., Ambakelle, Pallama (NWP)	032-2240084, 071-3882735
	2	Ratmalagara R.C., Panirendawa, Madampe (NWP)	032-5779408, 071-7778123
	3	Makandura R.C., Makandura, Gonawila (NWP)	031-2299139, 077-6725109
	4	Poththukulama R.C., Poththukulama, Pallama (NWP)	031-3319993, 076-7236852
CC 8.1	For <u>notices</u>, the Purchaser's address shall be: Attention: The Director, Coconut Research Institute of Sri Lanka, Address: Bandirippuwa, Lunuwila 61150, Sri Lanka Telephone: +94 (31) 2255300 Facsimile number: +94 (0)31-2257391 Electronic mail address: director@cri.gov.lk		
CC 12.1	Details of Shipping and other Documents to be furnished by the Supplier are. Director, Coconut Research Institute Phone: +94 (0)31-2255300 Fax: +94 (0)31-2257391		
CC 15.1	<i>Sample provision [Select appropriately]</i> CC 15.1— The method and conditions of payment to be made to the Supplier under this Contract shall be as follows: A: For Goods offered within Sri Lanka Payment shall be made in Sri Lanka Rupees within thirty (30) days of presentation of claim supported by a certificate from the Purchaser declaring that the Goods have been delivered and that all other contracted Services have been performed.		

CC 17.1	Shall provide a performance security of ten percent (10% of the contract price. From any commercial bank in Sri Lanka) The performance bond will not be released to the bidder until the completion of purchase on this procurement. (Validity should be 28 days beyond the completion of the delivery)
CC 25.1	The Inspections and tests shall be according to the clauses (a), (b) as given in page 40
CC 26.1	The liquidated damage shall be Rs. 5,000.00 per day
CC 26.1	The maximum amount of liquidated damages shall be: 10%
	Fluctuation of foreign exchange rate within the bid validity period will not be considered. Any other conditions of the bidder regarding this procurement will not be accepted.

CHECK LIST BEFORE SUBMISSION OF BIDS

Bidders are advised to fill the following table.

ITEM	YES (Tick - ♦)	REFERENCE
Signatory to the BID		
Evidence for authority for Signatory (ies) enclosed?		
Addressed to the Employer?		
Completed?		
Signed?		
Bid Security		
Addressed to the Employer?		
Format as required?		
Issuing Agency as specified?		
Amount and currency as requested?		
Validity?		
Qualification Information		
All relevant information completed?		
Signed?		
Eligibility		
All relevant documents enclosed?		
PCA form?		
Experience / copy of purchase orders?		
Certified?		
All the documents given above enclosed in the original and copy?		
Completed?		
Signed?		
Copy of the Cash payment receipt for Bid document.		
Original Bid Document with a Copy (in Separate envelops)		

Signature of the Bidder with Company Seal.

Date: _____